

SWAMPSCOTT PUBLIC SCHOOLS



21 or 26 Pay Selection Form Teachers

Name (Please Print) _____

School Building _____

Position _____

21 Pay Periods _____

26 Pay Periods _____

All forms must be submitted no later than May 15th.

**Please submit this form to Payroll in the Business Office.
Forms will not be accepted with a signature or via email.**

Employee's Signature _____ Date _____

Employee's Signature _____ Date _____

Date Received _____

Approved _____

Disapproved _____