REGULAR SESSION MINUTES

July 12, 2017

A meeting of the Swampscott School Committee was held in room B129 at Swampscott High School commencing at 7:02 p.m. with the following members present: Ms. Amy OConnor, Chairman, Ms. Gargi Cooper, Vice Chairman, Ms. Carin Marshall and Ms. Suzanne Wright. Also Present: Ms. Pamela Angelakis, Superintendent of Schools. Mr. Evan Katz, School Business Administrator, Ms. Anne Marie Condike, Director of Curriculum and Mr. Ted Delano were absent.

PUBLIC COMMENT

There was none

COMMUNITY ANNOUNCEMENTS

There was none.

CONSENT AGENDA

Ms. Cooper questioned whether the warrant items could be placed in Google drive versus drop box.

Ms. OConnor read a list of the Consent Agenda items.

MOTION: It was moved by Ms. Wright and seconded by Ms. Marshall to accept Consent Agenda. The motion passed 4-0.

Ms. Angelakis stated she would follow up on using Google drive versus drop box.

SUPERINTENDENTS REPORT

Summer Maintenance Projects

Ms. Angelakis stated Mr. Scola was on vacation but referred to the list of summer maintenance projects which the Committee received in its packet. She explained they were listed by building, including town buildings as Mr. Scola is involved with town buildings as well as School District buildings. She further explained some were highlighted as life safety and those which were required to be performed over the summer when schools are not in session. Ms. Angelakis also explained the CMMS system which Mr. Scola now utilizes to manage projects and that she sat with Mr. Scola and Mr. Baker to prioritize projects. Ms. Angelakis also added that the Hadley School was undergoing a deep cleaning by the company who performs the High School cleaning and that was not listed on the sheet. Ms. Cooper questioned whether the Hadley boiler project was complete. Ms. Angelakis stated it was and that the final step was to fire the last boiler, which happened, and that training for staff would be happening next. Ms. Cooper also questioned whether Mr. Scola had worked on creating a five-year plan. Ms. Angelakis stated when he began with the District he was tasked to assess the current state of buildings which he is in the process of working on and then will look to a longer range plan. There was discussion regarding long term planning as well as submitting capital projects earlier in the timeline. Ms. Cooper also requested the District be more proactive in making the public aware of completed repairs. Ms. Wright stated that was part of a bigger conversation on communication. There was discussion on the information being sent from building principals to their communities and Ms. Angelakis stated she would address that at the Leadership Retreat.

MCAS Task Force

Ms. Angelakis reminded the Committee of Mr. Andrake's request at a prior meeting to look into creating a Task Force to review MCAS testing. Ms. Angelakis stated she was looking to the Committee for assistance in creating the Task Force and who should be a part of it. There was discussion regarding the

effect on staffing at each school as well as students and Ms. Wright questioned the schedules of testing at each school and what the District does with the results when received. Ms. Angelakis stated she could provide that information. Ms. Wright suggested a discussion so that everyone was on the same page for the purpose of the Committee before it is formed. Ms. OConnor added she felt the teachers were clear that they wished to be heard and Ms. Angelakis agreed that was the reason why she had it to follow up with the Committee. Ms. Cooper suggested maybe a one-on-one conversation with Mr. Andrake to find out what he is looking for as well.

OPEN BUSINESS

Superintendent's Final Evaluation

Ms. OConnor turned to Ms. Marshall as having been Chair for the school year which Ms. Angelakis' review covers. Ms. Marshall explained she had compiled the individual evaluations from the Committee into one. She further announced that Ms. Angelakis had received an overall rating of proficient. Ms. Marshall explained that the combined evaluation as well as each of their individual evaluations would be made public after this meeting. Ms. Marshall reviewed each of the four goals set, including professional practice, student learning, and two District improvement goals, and highlighted comments from each Committee member for each. Ms. Marshall reviewed each of the standards as well as read some highlighted comments from the Committee. She stated Ms. Angelakis received a rating of proficient on all standards. There was discussion among the Committee regarding selection of standards that align with the goals for easier rating. Ms. Angelakis questioned whether the Committee found her additional information helpful. Ms. OConnor stated she appreciated the list of other information but would like to have seen a narrative summary of the year as they had received the prior year. Ms. Cooper agreed that a "big picture" summation was helpful. Ms. Cooper added having Google docs was efficient and with an overall challenging year Ms. Angelakis' professionalism speaks volumes to the way the school year concluded. Ms. Angelakis said she appreciated the feedback. Ms. OConnor thanked Ms. Angelakis for the fine job that she does. Ms. Angelakis stated she felt good about where the District is at and with the contract settled she felt ready to continue to move it forward.

CHAIR REPORT

Updates

Ms. OConnor reported to the Committee that funding was successfully transferred from the Finance Committee's reserve fund into the District accounts to cover the Special Education items. Ms. Wright added that she felt the two Committees needed to meet to get a clearer understanding of what the Finance Committee exactly needs from them. Ms. Cooper questioned if Town Meeting approved the funds why there was any issue in getting funding. Ms. Wright clarified that Town Meeting voted the District would received funds if FinComm decided it was needed. Ms. Cooper said she did not realize it was worded that way. Ms. OConnor agreed discussion needed to occur to determine how the District reports to FinComm. Ms. Angelakis stated she has had discussions with Mr. Katz and the Town Administrator regarding reporting as well.

Ms. Wright reported on policy and stated she had received some updates and requested putting some on a future agenda as first read so the District's policies could be updated.

Ms. OConnor thanked Ms. Wright for standing up at the last Board of Selectmen's. She added the tenor of the meeting was unlike any she had seen and appreciated how clear Ms. Wright was in the face of such a difficult meeting. Ms. Cooper and Ms. Marshall agreed.

ADJOURNMENT
MOTION:

At 8:17 p.m. it was moved by Ms. Wright, seconded by Ms. Marshall, to adjourn the public meeting and enter into executive session and it was moved by Ms. Marshall and seconded by Ms. Wright and voted by roll call vote to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel – Superintendent. Ms. Cooper – yes; Ms. OConnor – yes; Ms. Wright – yes; Ms. Marshall – yes.

Respectfully submitted,

Pamela R.H. Angelakis 9/19/17

Pamela R.H. Angelakis, M.A., M.Ed. Date:
Superintendent of Schools

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Supporting Documents:

14-June-2017 SC Meeting Minutes.pdf	6/21/2017 9:02 AM
Agenda 12-July-2017 School Committee Mee...	7/10/2017 2:05 PM
Summer Maint Proj.pdf	6/21/2017 12:34 PM
Updated Agenda 12-July-2017 School Comm...	7/11/2017 9:04 AM